RIVERSIDE COUNTY EMS AGENCY	Administrative Policy	1210
	Effective **April 1, 2016**	Expires **March 31, 2017**
Policy: **MICN Challenge**	Approval: Interim Medical Director **Reza Vaezazizi, MD**	Signed Signature on file
Applies To: **MICN, EMS System**	Approval: REMSA Director **Bruce Barton**	Signed

PURPOSE

The purpose of this policy is to define the requirements for authorization by challenge as a mobile intensive care nurse (MICN) in Riverside County.

AUTHORITY

California Health and Safety Code - Division 2.5: Emergency Medical Services [1797. - 1799.207.]
California Code of Regulations, Title 22. Social Security, Division 9. Prehospital Emergency Medical Services

Mobile Intensive Care Nurse Challenge

1. In order to be eligible to challenge the Mobile Intensive Care Nurse (MICN) authorization process, an individual must:
    a. Be currently licensed by the State of California as a Registered Nurse (RN).
    b. Be currently employed in the Emergency Department (ED) at a Base Hospital within Riverside County and be approved by the hospital's Prehospital Liaison Nurse (approval based on internal hospital policies).
    c. Possess an MICN authorization from Riverside County which is over one year but less than three years expired, OR possess a currently valid MICN authorization from Inland Counties Emergency Medical Agency (ICEMA), or an ICEMA authorization expired less than three years.
    d. Have successfully completed an MICN orientation process to include a minimum of:
        i. Four hours of protocol review and successful completion of an approved MICN written examination. (review hours can include self-paced learning)
        ii. Eight hours of precepted* Coronary Observation Radio (COR)/EMS radio time.
        iii. Eight hours of ride-along time
        iv. Two hours of field care audits, with at least three of the audited cases being runs that the individual participated in as a MICN challenge candidate.
        v. Eight hours of REMSA-approved Skills Labs on Performance Standards, to include all skills modules required by REMSA.
            1. A REMSA-approved skills verification competency form must be submitted at the time of the challenge.
        vi. Twelve shifts of probationary* COR/EMS radio experience
        vii. *During the precepted and probationary time, the RN will be referred to as a MICN Candidate, or "MICN-C"
    e. The MICN orientation process will be completed within a three month period.

2. MICN authorization will be valid for a period of two years from the month of completion of the probationary period or the expiration of the State Registered Nurse license, whichever comes first, provided Base Hospital ED employment is maintained.

3. Authorization expires on the final day of the final month of the authorization period.

4. An individual applying for authorization as a MICN via the challenge process will use the on-line credentialing system. However, prior to on-line application, the nurse will assemble the following documents:
    a. A current and valid State of California Registered Nurse license.
    b. A current legal photo I.D. (i.e., state driver license, state I.D. card, military I.D. or passport). Photo must clearly show the individual.

c. Original documentation from the base hospital Paramedic Liaison Nurse (PLN) of criteria fulfillment as specified in Section 1, b-e (above), including an original ALS Skills Competency Verification (SCV) form, completed by an approved verifier in accordance with the REMSA Policy for Skills Competency Verification.

5. After assembling the above materials, the application can be accessed by going directly to the application portal: https://ca.emsbridge.com/remsa/ or by accessing it through our website, www.rivcoems.org Once on the website, instructions will guide the applicant through each step. There is also a brief tutorial available. At a specific point in the application process the applicant will be instructed to download/attach the previously described documents. It is not necessary to complete the entire application process in one sitting. The system will save entered data if the application process gets interrupted.

6. The system will hold, but not process, an application until the required non-refundable fees are paid. Fees are to be paid via credit card (Visa, MasterCard, or Discover) through our on-line credentialing system. The payment process is explained on the final page ("Acknowledgment" page) of the electronic application.
   a. Cash, personal checks, money orders, or cashier's check are not accepted. Only electronic payment via credit card or credited debit card will be accepted.

7. At the conclusion of the application process it will be possible to print an abbreviated version of the completed application, should the applicant wish to retain a copy.

8. Only complete applications (completed form with all supporting materials and fees) will be processed. Incomplete application packets remain in the system and a deficiency notice will be sent to the applicant, explaining the missing or incomplete information/document. Once the deficiencies are corrected, the complete application packet will be processed by REMSA personnel.
   a. In certain cases, individuals may be required by REMSA to submit information or documents in addition to the standard elements as described in item 4. (above). Applicants will be permitted one month to submit those additional materials. Applications not complete after 30 days may be considered abandoned, and reapplication (with repayment of fees) will be necessary.

9. Authorization is valid only so long as all eligibility requirements identified in item #1 are maintained in a current and valid state. Loss of ED employment with a REMSA-approved base hospital, or a change of employer, invalidates authorization; reauthorization upon re-employment in a base hospital ED can be attempted through the process outlined in the reauthorization policy.

10. It is the nurse's responsibility to keep his/her contact information updated with REMSA via the on-line credentialing system. Changes in address and/or mailing address, phone number, email address, employment, and any other contact information must be reported to REMSA within thirty (30) days of occurrence. Failure to maintain updated information can result in an individual's failure to receive/respond to notices, practice updates, and formal (licensure/accreditation) actions. Notification shall be made by
    a. Accessing and updating the personal profile information of the individual in the on-line application system, AND
    b. Notifying REMSA at emsapps@rivcocha.com that changes/updates have been made.